To: **ALL BOOTH EXHIBITORS** of the 2024 Biloxi Boat Show

Re: Move-In Schedule/Move-Out Schedule

MOVE-IN DAY & TIME:

**Thursday, March 7th: 12pm to 8pm**

**Friday March 8th: 8am to 10am - all booths must be completed with set up by 10am!**

MOVE-OUT:

**Sunday, March 10th at 5:00 pm (close of show) *AND* Monday, March 11th 8:00am to 5:00pm (please note that if you don’t move out Sunday pipe and drape will be taken down**

**And your display could possibly be moved to the wall)**

If there is a conflict with your scheduled move-in time, please let us know as soon as possible. Thank you for your cooperation.

Please note:

All 10x10 booths come with draped and skirted table, 2 chairs, a back drop with identification sign and waste basket. If you need power or any additional booth supplies please order before move in to avoid higher onsite fees.

* All balances must be paid prior to move-in
* Any exhibitor who would need to utilize staging please contact me.
* For additional booth supplies please see attached
* To order wifi use the link to set up either before the show or when show opens

<https://www.mscoastcoliseum.com/p/conventioncenter/wifi-access1>

**Like the “Biloxi Boat Show” on Facebook for cross promotional opportunities with your company and follow us on Instagram!**

**Show Hours – NEW!!**

Friday, March 8th 10:00am – 7:00 pm

Saturday, March 9th 10:00 am – 7:00 pm

Sunday, March 10th 10:00 am – 5:00 pm

If you have any other questions please do not hesitate to email us at [maryblan@gulfcoastshows.com](mailto:maryblan@gulfcoastshows.com) or call Mary Blan (251) 604-2153 or Melissa (251) 377-6328.

**Show Credentials - BADGES**

Badges will be made and distributed for each person working at the show and must be presented at show entrance for access in and out of show. Badges are solely for exhibitors working in a booth at the show. Each 10x10 booth will be allowed 4 badges. For booth larger than 10x10 more badges may be necessary and be accommodated up to 8 badges total. If you have a special circumstance such as a volunteer organization where a larger volume of workers will be working in shifts over the course of the weekend these badges can be exchanged at our will call counter for the next worker.

Badges are also to be shown as your parking pass.

ALL badges will have only company name printed on it.

If you would like to purchase show tickets family members or customers these are available for purchase by exhibitors for $6.00/half of the online price. These tickets are one time use only.

**Badges will be distributed during move in and must be worn at all times during show for access to ticketed areas and the exhibitor lounge**.